

# RESORT VILLAGE OF KIVIMAA – MOONLIGHT BAY

## Bylaw 3/24

### A bylaw to provide for consolidating the Rules and Regulations to Run a Municipal Election in the Resort Village of Kivimaa – Moonlight Bay

The Council for the Resort Village of Kivimaa – Moonlight Bay in the Province of Saskatchewan enacts as follows:

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#### Section 1

##### Interpretation

3) This Bylaw shall be known as the Elections Bylaw.

a) The authority for this Bylaw lies with *The Local Government Election Act, 2015* and amendments.

b) This Bylaw is designed to address matters which Council may decide by bylaw or resolution. This is not designed as a substitute for *The Local Government Election Act, 2015*.

c) This Bylaw will not address votes on bylaws, referendums, resolutions or questions.

4) Definitions

a) In this Bylaw

i) "Council" shall mean The Council of the Resort Village of Kivimaa – Moonlight Bay;

ii) "Minister" shall mean the Minister of Government Relations in the Province of Saskatchewan;

iii) "Municipality" shall mean the Resort Village of Kivimaa – Moonlight Bay;

iv) "The Election Act" shall mean *The Local Government Election Act, 2015* plus amendments;

v) Definitions within *The Local Government Election Act, 2015* shall apply here.

b) In the event of a decision of court that any part of this bylaw is illegal, void, or unenforceable, that decision will affect that portion of the bylaw and not the remainder of the bylaw.

## Section 2

### Election Procedures

#### 5) Ballots

##### a) The Ballots:

i) Shall be in the prescribed Local Government Election Appendix C – Form N [Section 91 of the Act]-Ballot

ii) In the event of multiple positions being elected on the same day, each position's ballot shall be in a different color.

iii) Names on the Ballots shall be "LAST NAME, FIRST NAME" in alphabetical order of the last name.

iv) Section 90 of The Election Act allows for voting machines by bylaw. The Municipality shall not use voting machines for election purposes.

v) Section 92 of The Election Act allows for Mail-In Ballots. The Municipality has established a Mail-In Ballots system for the purpose of receiving ballots for election purposes.

#### 6) Candidates

a) As per section 42 of the Election Act, to become a Candidate in the municipal election, a person shall submit the Local Government Election Appendix C [Clauses 67(3(a)(b)(c)(d)(g)&(h) and subsections 67(3), (4) & (5) of the Act] Form I – Nomination Form. The Nomination Form must also include a completed Public Disclosure Statement attached to the Nomination Form. This Form shall be given to the Returning Officer prior to the closure of the nomination period.

b) Section 34 of the Election Act allows Council to establish disclosure requirements respecting contributions and expenses and to establish election campaign limits. There will be no requirements for candidates to disclose contributions or expenses for a Municipal Election at this time.

## 7) Advertising

### a) Call for Nomination

i) Shall be Local Government Election Appendix C [Section 66 of the Act] Form H  
– Notice of Call for Nominations

ii) Shall be posted in the Municipal Office; and

iii) Shall be posted in the local newspapers; and

iv) Shall be posted on the Municipal Website and social media.

### b) Nomination Papers

i) Shall be posted at the Municipal Office; and

ii) Shall be posted on the Municipal Website and social media.

### c) Abandonment of Poll

i) Shall be the Abandonment of Poll Form, as in Schedule “A”

ii) Shall be posted in the Municipal Office; and

iii) Shall be posted on the Municipal Website and social media.

### d) Notice of Vote

i) Shall be the Notice of Vote Form, as in Schedule “B”

ii) Shall be posted in the Municipal Office; and

iii) Shall be posted in the local newspapers; and

iv) Shall be posted on the Municipal Website and social media.

### e) Notice of Advanced Poll

i) Shall be the Advanced Poll Form, as in Schedule “C”

ii) Shall be posted in the Municipal Office; and

iii) Shall be posted in the local newspapers; and

iv) Shall be posted on the Municipal Website and social media.

### f) Results of Vote

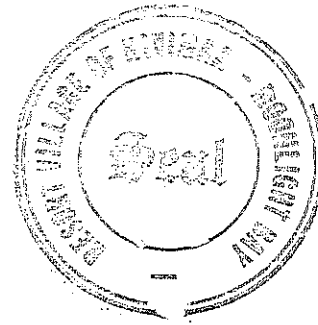
i) Shall Post the Results at the Municipal Office; and

ii) Shall be posted in the local newspapers; and

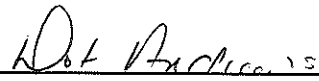
iii) Shall be posted on the Municipal Website and social media until at least the First Meeting of the new Council.

**Bylaw in Effect**


**This Bylaw shall come into force immediately.**



  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

Given 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings and adopted this 11<sup>th</sup> day of April, 2024.

  
\_\_\_\_\_  
Administrator

Schedule A

**Notice of Abandonment of Poll**  
**Resort Village of Kivimaa – Moonlight Bay**  
**Municipal Election**

Whereas \_\_\_\_\_

Nominated for the Office of Mayor or Councillor

Is the only candidate, I hereby give notice that no voting for the office will

take place on \_\_\_\_\_, 20\_\_

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Dot Andrews,  
Returning Officer

**Schedule B**

**Notice of Poll**

**Resort Village of Kivimaa – Moonlight Bay**

**Municipal Election**

Public Notice is hereby given that a Vote will be held for the Municipal Election for the following positions:

MAYOR

COUNCILLOR

On Saturday the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ between the hours of 9:00 a.m. and 8:00 p.m. at:

Municipal Office, 67 Lakeshore Drive, Resort Village of Kivimaa – Moonlight Bay

And that I will declare the results of the voting on Saturday, \_\_\_\_\_, 20\_\_.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

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Dot Andrews,  
Returning Officer

**Schedule C**

**Notice of Advance Poll**

**Resort Village of Kivimaa – Moonlight Bay**

**Municipal Election**

Public Notice is hereby given that the council has made provision for an advance poll for the benefit of qualified voters who have been appointed as election officials or anticipate being unable to vote on the day of election the following positions:

MAYOR

COUNCILLOR

Advance voting will take place on Saturday the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
between the hours of 10:00 a.m. and 1:00 p.m. at:

Municipal Office, 67 Lakeshore Drive, Resort Village of Kivimaa – Moonlight Bay .

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Dot Andrews,  
Returning Officer