

FORM A:

Application # \_\_\_\_\_

Zoning Bylaw No. 3/14

Roll # \_\_\_\_\_

## RESORT VILLAGE of KIVIMAA – MOONLIGHT BAY DEVELOPMENT PERMIT APPLICATION

Development Permit Applications may take approximately 1-2 months to process due to the requirement of additional information, notification procedures, presentation to Council, or due to the time of year. For more information about permit requirements, contact Administration at (306) 845-3336.

**Application Fees:**

1. Permitted Use: \$100  2. Discretionary Use: \$200  3. Sign Permit: \$50

Contact Administration to determine if your application is a permitted or discretionary use. The fees are based on an average cost to review and approve permits. Permit fee rational is available upon request.

**Development Requirement: Property Pin Locate**

Any proposed development shall be required to contact a Saskatchewan Land Surveyor prior to commencing construction to find all property pins. The Municipality shall inquire into which Saskatchewan Land Surveying company is being used to appropriately follow up on the pin locate.

\_\_\_\_ I/We agree to hire a Saskatchewan Land Surveyor to locate all property pins prior to construction, and the surveying company name is: \_\_\_\_\_

**Site and Floor Plan Requirements:**

Your permit shall not be considered completed until you submit all of the following:

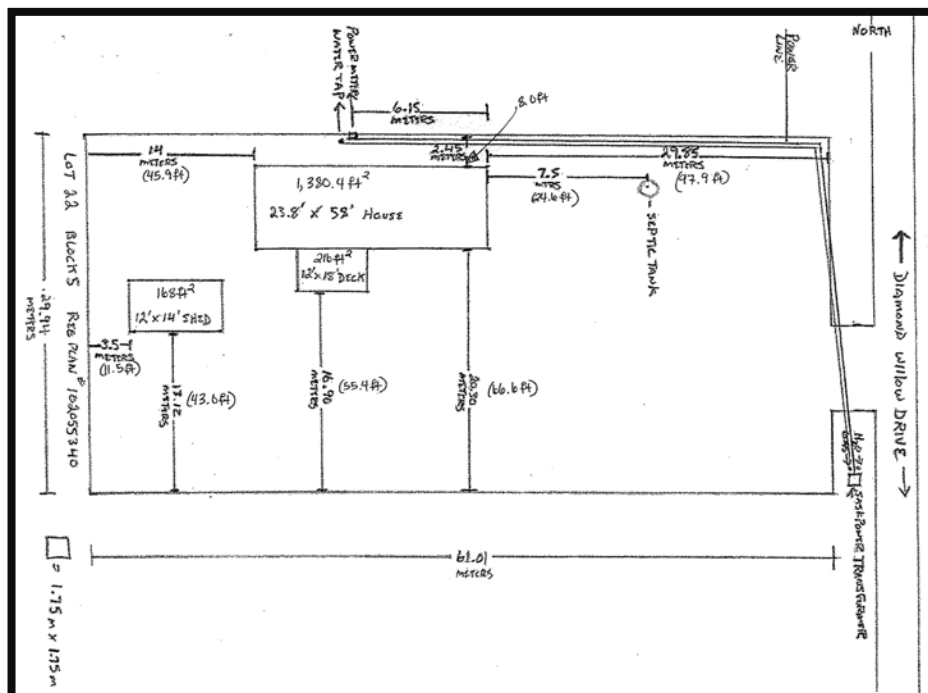
- 1) Submission of **any required photos, floor plans or exterior elevations** of the building;
- 2) Attach a **site plan drawing** (see example at the back of this form) showing the following:

**Principle and Accessory Building Minimum Setback Regulations**

	Residential / Commercial Districts			UR	
	Principal Buildings	Accessory Buildings (sites > 2500 m <sup>2</sup> )	Accessory Buildings (sites < 2500 m <sup>2</sup> )	Principle	Accessory
Front	1.5 m (4.9 ft.)	1.5 m (4.9 ft.)	1.5 m (4.9 ft.)	1.5 m (4.9 ft.)	1.5 m (4.9 ft.)
Side	1.5 m (4.9 ft.)	1.5 m (4.9 ft.)	1.5 m (4.9 ft.)	1.5 m (4.9 ft.)	1.5 m (4.9 ft.)
Rear	1.5 m (4.9 ft.)	1.5 m (4.9 ft.)	1.5 m (4.9 ft.)	1.5 m (4.9 ft.)	1.5 m (4.9 ft.)

**SITE PLAN REQUIREMENTS**

- North arrow
- Parcel dimensions
- Label, and provide location and dimensions of all existing buildings and structures and all distances
- Label, and provide location and distances of all proposed buildings and structures and all distances
- Location of water and sewer utility system, with distances to property boundary
- Location of all existing and proposed approach, driveway and roadway.
- Location of distinguishing physical features located on or adjacent to the property including, such as Turtle Lake.
- Floor plan for residential buildings (i.e, cabins, bunkhouses).
- Cross-section diagram of decks.
- Location of on-site parking.



**Development Information:**

**1. Applicant:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Postal code: \_\_\_\_\_  
Email: \_\_\_\_\_

**2. Registered Owner:** \_\_\_\_\_ as above or,

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Postal code: \_\_\_\_\_

**3. Legal Land Description:**

Lot(s) \_\_\_\_\_ Block \_\_\_\_\_ Registered Plan No. \_\_\_\_\_

**4. Existing use of land, buildings, and structures:**

\_\_\_\_\_  
\_\_\_\_\_

**5. Proposed use of land, buildings and structures:**

\_\_\_\_\_  
\_\_\_\_\_

**6. Proposed development involves:**

New building	_____	Addition	_____	<u>Residential Use:</u>	
<u>Move in building*</u>	_____	Alteration	_____	Principal	_____
				Secondary	_____

**\*NOTE: Move in buildings require photos of each side of building in its current condition.**

**7. Estimated dates of development:**

Commencement: \_\_\_\_\_ Completion: \_\_\_\_\_

**8. Other information:** (e.g. proposed sewage system) \_\_\_\_\_

**9. Declaration of Applicant:**

I/We further agree to comply with all Bylaws and Regulations of the Resort Village of Kivimaa-Moonlight Bay respecting development and I/we acknowledge that it is my/our responsibility to ensure compliance with all Saskatchewan Regulations and Acts including The Uniform Building and Accessibility Standards Act, regardless of any review or inspection that may or may not occur by any official of the Municipality. I/we, the applicant and/or Land Owner(s), agree to complete the property pin locate prior to construction, consent to the Municipality to contact the Surveying Company listed in this permit, and I/we also agree that the Municipality may complete the pin locate at my/our expense and invoice me/us for the cost along with any necessary administration fees. I/We agree that any expense incurred by the Municipality to obtain the pin locate and administration or application fees not paid may be added by the Municipality to the property tax roll of the Land and is deemed for all purposes to be a tax on the Land from the date it was added to the tax roll and forms a lien against the Land in favour of the Municipality from the date it was added to the tax roll.

I/We acknowledge that my/our personal information (name, phone number, home address and postal code) are being collected under the authority of section 25 of the *Freedom of Information and Protection of Privacy Act*. This information will be used internally within the Municipal office and will be retained with your land file information. If you have questions or concerns about this collection of information, please contact the FOIP Coordinator at (306) 245-3578 or at [FOIPCoordinator@gov.sk.ca](mailto:FOIPCoordinator@gov.sk.ca).

I/We also agree that should be we be bringing in a Ready-to-Move (RTM) or Move-In building that I/we shall be responsible for all costs associated with tree or brush removal required within municipal right-a-ways to accommodate the building being moved along a municipal road allowance.

I/We, \_\_\_\_\_ and \_\_\_\_\_ solemnly declare that all the above statements contained within this application are true, and I/we make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the "Canada Evidence Act".

Date	Signature		Date	Signature
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