

RESORT VILLAGE OF KIVIMAA – MOONLIGHT BAY

Regular Council Meeting Minutes

Date: January 19, 2026

Time: 9:00 a.m.

Location: Resort Village Office, 67 Lakeshore Drive

1. Call to Order

The meeting was called to order at 9:10 a.m. by Mayor Steve Nasby.

2. Attendance

Present:

- Mayor Steve Nasby
- Councilor Keane Johnson
- Councilor Terry Anderson
- Councilor Archie MacLeod
- Administrator Amanda Bischler
- Assistant Dot Andrews

3. Minutes Approval

Adoption of Previous Minutes - Motion #: 001/26

Moved by Councilor Johnson, seconded by Councilor Macleod,
THAT the minutes of the December 15, 2025 Regular Meeting be approved as presented.
Carried.

4. Arising from the Minutes

No business arising from the previous meeting minutes.

5. Correspondence Review

- Sask Energy Municipal Payment of \$650.10 to be deposited Jan 31/26
- Email from UMAAS—legislative changes required for limiting actions by chronic abusive ratepayers
- Magazine—Firefighting in Canada
- Magazine
- Email from Ratepayer CM
- Email from Ratepayer PB

6. Arising from Correspondence

Email from UMAAS - Motion #: 002/26

Moved by Councilor Anderson, seconded by Councilor Johnson,
THAT the Village send a letter in support of legislative changes required for limiting actions
by chronic abusive ratepayers.
Carried.

Email from Ratepayer CM - Motion #: 003/26

Moved by Councilor Anderson, seconded by Councilor Johnson,
THAT despite the new information provided by the ratepayer, the shed must still be moved.
Carried.

7. Acceptance of Correspondence

Acceptance of Presented Correspondence – Motion #: 004/26

Moved by Councilor Johnson, seconded by Councilor Macleod,
THAT the correspondence be accepted as presented.
Carried.

8. Approval of Expense Accounts (Mayor Nasby and Councilor Anderson have left the room)

Approval of Travel and Material Expenses – Motion #: 005/26

Moved by Councilor Johnson, seconded by Councilor Macleod
THAT the following expense accounts be approved:
- Dot Andrews: 166 km travel – \$119.52
- Steve Nasby: 492 km travel--\$354.24
- Terry Anderson: Gear up 2019 Silverado for Fire Department--\$1735.52
Carried.

9. Payment of Accounts (Mayor Nasby and Councilor Anderson have returned to the meeting)

Approval of Accounts Payable – Motion #: 006/26

Moved by Councilor Macleod, seconded by Councilor Johnson,
THAT the payment of accounts totaling \$71,620.93, including Cheques #9255 – #9291 and online payments #12-011 – #12-021 be approved.
Carried.

10. Statement of Receipts and Disbursements

Approval of December 2025 Statement of Cash Receipts and Payments – Motion #: 007/26:

Moved by Councilor Anderson, seconded by Councilor Macleod,
THAT the Statement of Receipts and Disbursements for December 2025 be approved as presented.
Carried.

11. Delegations

No delegations to the meeting

12. Reports

Acceptance of Health Holdings Report – Motion #: 008/26 (appended to these minutes)

Moved by Councilor Anderson, seconded by Councilor Johnson
THAT Council accept the North Saskatchewan River Municipal Health Holdings December report with thanks.
Carried.

13. Bylaws

No bylaws were considered at the meeting

14. Old Business

No old business was considered at the meeting

15. New Business

Fire Suppression Rate – Motion #: 009/26

Moved by Councilor Anderson, seconded by Councilor Johnson
THAT the Village establish a local Fire Suppression Rate for 2026 at \$1129.82, capped at \$7500 as per SGI guidelines.
Carried.

North West Mutual Aid Agreement – Motion #: 010/26

Moved by Councilor Macleod, seconded by Councilor Johnson
THAT the Village table the agreement until more information has been received at the next Mutual Aid meeting.
Carried.

Fire Chief and Deputy Fire Chief Appointments – Motion #: 011/26

Moved by Councilor Anderson, seconded by Councilor Johnson,
THAT the Village confirm Matt Herbers and Sheldon Manship as Fire Chief and Deputy Fire Chief for 2026.
Carried.

Holiday Replacement – Motion #: 012/26

Moved by Councilor Johnson, seconded by Councilor Anderson,
THAT the Village hire the mayor on an as-needed basis to cover for the maintenance foreman who will be on vacation for the month of February. Payment to the mayor will consist of hourly payments at the subcontractor equivalent to the foreman rate of pay. All hours to be approved by Council. Garbage pickup will be reduced to only twice for that month only—February 4th and 18th.
Carried.

Library Board Representative – Motion #: 013/26

Moved by Councilor Anderson, seconded by Councilor Macleod,
THAT the Village appoint Dot Andrews at the library board representative for 2026.
Carried.

Appointment of Development Appeal Board – Motion #: 014/26

Moved by Councilor Anderson, seconded by Councilor Macleod
THAT pursuant to subsection 214(1) of *The Planning and Development Act, 2007*, the Resort Village of Kivimaa – Moonlight Bay appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluiick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan

Raynor and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. When the chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried.

Appointment of Secretary for Development Appeal Board – Motion #: 015/26

Moved by Councilor Anderson, seconded by Councilor Macleod
THAT pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007*, the Resort Village of Kivimaa – Moonlight Bay appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried.

Appointment of Board of Revision – Motion #: 016/26

Moved by Councilor Anderson, seconded by Councilor Johnson
THAT pursuant to subsection 220(1) of *The Municipalities Act*, the Resort Village of Kivimaa – Moonlight Bay appoints Nor-Sask Board Services as service provider for the 2026 Board of Revision services at the rate of remuneration set out in the Nor-Sask Board Services 2026 Fee Schedule. Members of the Board of Revision will be Kirby Fesser, Glen Neuert, Sabrina Saccucci, Laurie Pilkey. Pursuant to subsection 221(1) of *The Municipalities Act*, the Resort Village of Kivimaa – Moonlight Bay appoints Mike Ligtermoet for the calendar year 2026, remuneration as set out in the Nor-Sask Board Services 2026 Fee Schedule.

Carried.

2026 Meeting Schedule – Motion #: 017/26

Moved by Councilor Anderson, seconded by Councilor Johnson
THAT the Village accept the attached Meeting Schedule which forms part of the minutes of this meeting.

Carried.

Proof of Bonding – Motion #: 018/26

Moved by Councilor Macleod, seconded by Councilor Johnson
THAT the Village accept proof of bonding offered by staff as required by subsection 113(1)(2) of *The Municipalities Act*.

Carried.

Appointment of Auditor – Motion #: 019/26

Moved by Councilor Anderson, seconded by Councilor Johnson
THAT the Village appoint Pinnacle Business Solutions Chartered Professional Accountants C.P. Ltd as the auditor for the Village for the calendar year 2026.

Carried.

Appointment of Building Inspectors – Motion #: 020/26

Moved by Councilor Macleod, seconded by Councilor Johnson
THAT pursuant to subsection 16(2) of *The Construction Codes Act, 2021*, the Resort Village of Kivimaa – Moonlight Bay appoint Jeffery Svoboda of the Village of St. Walburg and JWS

Inspections of Lloydminster, Saskatchewan as building inspectors for the calendar year 2026.

Carried.

Establishment of Mileage Rate – Motion #: 021/26

Moved by Councilor Anderson, seconded by Councilor Macleod
THAT the Village adopt the 2026 CRA recommended travel rate of \$.72/km as the basis for payment of kilometers travelled by Council and staff on Village business.

Carried.

Discussion of Heat Pump and possible Grant for Solar Panels – Motion #: 022/26

Moved by Councilor Anderson, seconded by Councilor Johnson
THAT the Village have an assessment done by Sask Power at no cost as to whether or not a heat pump is a financially responsible heating/cooling solution for the Village office.

Carried.

Lake Stewardship Summit February 11/26 – Motion #: 023/26

Moved by Councilor Johnson, seconded by Councilor Anderson
THAT the Village send the Administrator and the Mayor and Bob Yohnke to a one day Summit sponsored by the SK government on February 11, 2026. The Village will cover registration fees, mileage costs, meals and hotel rooms.

Carried.

Reallocation of Reserves – Motion #: 024/26

Moved by Councilor Anderson, seconded by Councilor Johnson
THAT the Village reallocate the reserve dedicated for infrastructure (\$20,339) and the reserve dedicated for playground equipment (\$37,900) to a reserve dedicated for emergency response.

Carried.

Rate of Returns on Terms – Motion #: 025/26

Moved by Councilor Anderson, seconded by Councilor Johnson
THAT the Village direct staff to investigate different financial institutions in order to find better rates of return on term deposits, keeping in mind that all terms should be redeemable.

Carried.

Acceptance of Quote – Motion #: 026/26

Moved by Councilor Johnson, seconded by Councilor Macleod
THAT the Village accept the quote from Siklenka Contracting Ltd. in the amount of \$9213 for labour to build the Accessible Bathroom.

Carried.

16. Building Permits

No building permits were applied for at this time.

17. Other Business

There is no other business at this time

18. Adjournment

Meeting Adjournment - Motion #: 027/26

Moved by Councilor MacLeod,
THAT the Regular Meeting of the Resort Village of Kivimaa-Moonlight Bay be adjourned at
10:45 a.m.
Carried.

Original Signed by

Amanda Bischler, Administrator

Original Signed by

Steve Nasby, Mayor

MINUTES OF THE NORTH SASKATCHEWAN RIVER MUNICIPAL HEALTH HOLDINGS BOARD MEETING
R.M. of Mervin Office Council Chambers, Turtleford, Saskatchewan
December 15, 2025

- PRESENT:** Clarence Pearce – Village of Mervin
Jodie Gabruck – R.M. of Meota No. 468
Laurel Derenoski – R.M. of Turtle River No. 469
Les Clark – R.M. of Parkdale No. 498
Val Spencer – R.M. of Mervin No. 499
Leonard Larre – R.M. of Frenchman Butte No. 501
Karen Perry – R.V. of Kivimaa-Moonlight Bay
Caroll Spence – Town of Turtleford
Nancy Schneider – Town of St. Walburg
Sheila Orchison – Village of Edam
Janessa Macnab - Administrator
- CALL TO ORDER:** Chairman Clarence Pearce called the meeting to order at 6:06 p.m.
- AGENDA:** *Perry:* That the agenda be accepted as presented. **Carried.**
- MINUTES:** *Schneider:* That the minutes of the November 17, 2025, meeting be approved as presented. **Carried.**
- LETTER:** *Spence:* The we approve sending the draft letter to the Minister of Health, with amendments, as discussed. **Carried.**
- REPORTS:** The phone lines in the Riverside and Edam medical clinics have been updated. Locum coverage in January and February are being discussed, but formal arrangements have not been set as of this meeting.
- LAYOFF NOTICE:** *Clark:* That we send a layoff notice to inactive casual staff as discussed. **Carried.**
- CAPITAL TRANSFER:** *Orchison:* That we transfer \$1,939.67 from the Capital Account to the General Chequing Account for the 2025 Capital Purchases, as listed and attached to these minutes. **Carried.**
- RESERVE TRANSFER:** *Larre:* That we transfer \$30,000.00 from the Capital Reserve Account to the General Chequing Account to cover the operating deficit. Further, that upon maturity of the Term Account in April of 2026, these funds be reimbursed back to the Capital Reserve Account. **Carried.**
- HOLIDAYS:** *Spencer:* That we acknowledge the list of Saskatchewan Health Authority recognized statutory holidays, as attached to and forming part of these minutes, and approve the closure of the NSRMHH Medical Clinics on these dates to align with the Health Authority. **Carried.**

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MINUTES FROM REGULAR NSRMHH MEETING OF DECEMBER 15, 2025

CORRESPONDENCE: *Clark:* That the correspondence having been read as attached be filed. **Carried.**

FINANCIALS: *Perry:* That the Accounts for Payment list including direct payments, debit purchases, & cheque number 2449 to 2460 inclusive totaling \$40,787.77 be approved for payment. **Carried.**

Larre: That the Statement of Receipts and Payments, Bank Reconciliation, Income Statement and Balance Sheet for November be accepted as presented. **Carried.**

CELL ALLOWANCE: *Clark:* That we send correspondence to the physicians informing them that effective January 1, 2026, we will no longer be providing a monthly physician cell phone Allowance for Emergency Services since physicians are no longer contracted to NSRMHH and have a clinic cell phone available for use. **Carried.**

NEXT MEETING: The next meeting date will be set for **Monday, January 19, 2026 at 7:30 p.m.** in the Council Chambers of the R.M. of Mervin office and by Webex conference.

ADJOURNMENT: *Orchison:* That we now adjourn at 7:10 p.m. **Carried.**



Chairperson

Administrator