

RESORT VILLAGE OF KIVIMAA – MOONLIGHT BAY
Annual Ratepayer Meeting Minutes

Minutes for the Annual Ratepayers Meeting of the Resort Village of Kivimaa-Moonlight Bay held at the Fire Hall on August 2, 2025.

Call to Order: Mayor Nasby called the meeting to order at 9:00 A.M.

Present: Mayor Nasby, Councilors Johnson, Keane and Macleod, Administrator Bischler Assistant Andrews, and Ratepayers as per attached list.

MINUTES OF THE LAST RATEPAYERS MEETING:

Moved by Daryl Watts, seconded by Patrick Bischler that the minutes of the August 3, 2024, Annual Ratepayer meeting be approved as presented.

CARRIED

PRESENTATION OF 2024 FINANCIAL STATEMENT SYNOPSIS

Attached to and forming part of these minutes

PRESENTATION OF 2025 BUDGET

Attached to and forming part of these minutes

DISCUSSION OF FUTURE CAPITAL ASSET ACQUISITIONS AND DISPOSALS

DISCUSSION OF PROJECTED NEED FOR INCREASE IN CASH RESERVES.

PRESENTATION AND DISCUSSION OF REQUIRED FIRE DOCUMENTATION

BRIEF PRESENTATION BY MATT HERBERS, FIRE CHIEF

PRESENTATION BY TAMMY HEMSLEY, REC BOARD

DISCUSSION OF CALCIUM ON ROADS

PRESENTATION OF INFORMATION ON WATER STUDY

DIRECTIVE TO RATEPAYERS TO MOW ON GRASS STRIP BESIDE ROAD THAT IS VILLAGE PROPERTY

THERE WILL BE A FOURTH ANNUAL SMOKIE AND CORN ROAST SMOKIES SUPPLIED BY DOROTHY KIVIMAA

RESPONSE TO RATEPAYER QUESTIONS AS SUBMITTED TO COUNCIL

Attached to but not part of these minutes

MOVEMENT OF ANNUAL RATEPAYER MEETING TO 2ND WEEKEND IN JULY

2026 Meeting to be July 11, 2026. Announcements to be included on tax notices and posted to bulletin boards.

DISCUSSION OF CHILDREN DRIVING GOLF CARTS

DISCUSSION OF SPEED BUMPS IN THE VILLAGE

DELEGATION BY RATEPAYER RM REGARDING REDUCED SPEED LIMIT IN VILLAGE TO 20 KM

ARISING FROM DISCUSSION:

Moved by Calvin Clarke, seconded by Rob Hickson that the Village look into moving speed bumps within the Village to where they are needed.

CARRIED

Adjournment: Patrick Johnson

RESORT VILLAGE OF KIVIMAA – MOONLIGHT BAY
Annual Ratepayer Meeting Minutes

Amanda Bischof
Administrator

John J. ...
Mayor



FIRE SERVICES STATEMENT

Kivimaa-Moonlight Bay Volunteer Fire Department Resort Village of Kivimaa-Moonlight Bay

The Kivimaa-Moonlight Bay Volunteer Fire Department provides fire protection services to the residents and property owners within the Resort Village of Kivimaa-Moonlight Bay:

- Responding to structural and wildland/grass fires within village limits
- Engaging and training volunteer firefighters
- Maintaining firefighting equipment and apparatus
- Ensuring appropriate liability and equipment insurance coverage

The Resort Village has declared a *Defensive Structural Firefighting* service level with a *Wildland Fire Response add-on* under the Saskatchewan Fire Service Minimum Standards.

⚠ Please note:

Our fire services are limited to *defensive exterior* fire suppression and grass/wildland fire response. We do not provide interior attack, medical, rescue, or hazardous materials response. These services remain the responsibility of the property owner or are addressed through mutual aid when available.

FIRE SERVICES STATEMENT

Resort Village of Kivimaa-Moonlight Bay

Updated: July 25th, 2025

1. Municipal Contact Information

Municipality Name: Resort Village of Kivimaa-Moonlight Bay

Administrator: Amanda Bischler

Phone: 306-845-3336

Email: rvkmb@myaccess.ca

Mailing Address: Box 120, Livelong, SK S0M 1J0

2. Fire Department Information

Name of Department: Kivimaa-Moonlight Bay Volunteer Fire Department

Fire Chief / Local Assistant to the Fire Commissioner: Matt Herbers

Phone: 306-251-2811

Email: herbersmatthew58@gmail.com

Department Type: Volunteer

Primary Response Area: Within Resort Village limits

Mutual Aid Partner: Northwest Mutual Aid

3. Declared Level of Fire Service

☒ Defensive Structural Firefighting

☐ Offensive Structural Firefighting

☐ Full Operations

☒ Wildland Add-on

☐ Technical Rescue

☐ Hazmat Response

Explanation:

The Resort Village provides fire protection through a volunteer fire department trained in defensive structural firefighting and wildland/grass fire response. Firefighters have completed the Basic Firefighting course. Interior attacks, technical rescues, and hazmat incidents are outside the scope of this department.

4. Mutual Aid / Fire Agreements

Agreement in place: ☒ Yes — Northwest Mutual Aid Agreement

Scope: Provides mutual support for fire suppression or emergencies requiring additional resources.

5. Services Not Provided

- Offensive interior fire suppression
- Technical rescue
- Hazardous materials response
- Medical response
- Services beyond mutual aid parameters

6. Public Notice & Risk Communication

The Resort Village shares fire service information annually through:

- ☒ Website (www.rvkmb.com)
- ☒ Council updates
- ☒ Community notices and newsletters

This Fire Services Statement is filed at the municipal office and available upon request.

Administrator Signature: _____

Date: July 25th, 2025

Fire Chief Signature: _____

Date: July 25th, 2025

FIRE SERVICES & VOLUNTEER FIRE DEPARTMENT OBLIGATION CHECKLIST

Resort Village of Kivimaa-Moonlight Bay

♦ MUNICIPAL RESPONSIBILITIES UNDER THE FIRE SAFETY ACT

- ☐ Appoint a Fire Chief: Fire Chief = Local Assistant to Fire Commissioner
- ☐ Adopt Fire Prevention Bylaws: Burning bans, fireworks, fire pits, etc.
- ☐ Declare Level of Fire Service: File with SPSA: Defensive / Offensive / Full + Wildland
- ☐ Submit Annual Fire Services Statement: Summary of fire service provided to residents
- ☐ Share Service Info with Residents: Website, newsletter, council updates
- ☐ Maintain Fire Dept Insurance: Ensure liability and equipment coverage

♦ VOLUNTEER FIRE DEPARTMENT – OPERATING OBLIGATIONS

- ☐ Maintain Roster of Trained Volunteers: Training matches declared service level
- ☐ Provide PPE for All Firefighters: Helmets, coats, gloves, boots, SCBA if applicable
- ☐ Keep Equipment & Apparatus in Working Order: Trucks, pumps, radios, wildland gear, etc.
- ☐ Conduct Regular Training: Local drills, mutual aid, or provincial sessions
- ☐ Maintain Incident Records: Log calls, responses, personnel, equipment used
- ☐ Maintain Department Policy Manual: Code of conduct, call-out expectations, PPE rules
- ☐ Participate in Mutual Aid if Signed: Northwest Mutual Aid – respond as agreed

♦ OPTIONAL BUT RECOMMENDED

- ☐ Fire Department Bylaw: Clarifies mandate, services offered, and funding
- ☐ Risk Assessment Review: Helps Council justify budget and service limits
- ☐ Firefighter Honorarium Policy: Encourages participation and retention
- ☐ Community Fire Education: Promote safety and reduce call volume
- ☐ Fire Extinguisher Checks in Public Buildings: Required under Fire Code

RESORT VILLAGE OF
KIVIMAA - MOONLIGHT BAY
2025 BUDGET

CAPITAL AND OPERATIONS BUDGET ESTIMATES

RESORT VILLAGE OF KIVIMAA - MOONLIGHT BAY
BUDGET FOR THE YEAR ENDED DECEMBER 31, 2025

		2025 Budget	2024 Actual	2024 Budget
TAXES				
	General municipal tax levy	419,300	374,606	371,597
	Abatements and adjustments	-	-	-
2191-110	Discount on current year taxes	(62,895)	(48,879)	(55,740)
	Net Municipal Taxes	356,405	325,727	315,857
1521	Penalties on tax arrears	1,200	1,131	1,200
	Turtle Lake Water Testing	1,690	-	-
Total Taxes		359,295	326,858	317,057
UNCONDITIONAL GRANTS				
1321	Equalization (Revenue Sharing)	42,410	39,936	39,960
	Other	-	-	-
Total Unconditional Grants		42,410	39,936	39,960
GRANTS IN LIEU OF TAXES				
Federal				
Provincial				
	S.P.C. Electrical			
	SaskEnergy Gas			
	Transgas			
	SPMC - Municipal Share			
1220	SaskTel	665	616	684
	Other			
Local/Other				
	Housing Authority			
	C.P.R. Mainline			
	Treaty Land Entitlement			
	Other			
Other Government Transfers				
	S.P.C. Surcharge			
	Sask Energy Surcharge	-	-	\$ -
	Other - Gas Tax Rebate			
Total Grants in Lieu of Taxes		665	616	684
TOTAL TAXES AND OTHER UNCONDITIONAL REVENUE		402,370	367,410	357,701

**RESORT VILLAGE OF KIVIMAA - MOONLIGHT BAY
BUDGET FOR THE YEAR ENDED DECEMBER 31, 2025**

2025 Budget 2024 Actual 2024 Budget

TRANSPORTATION SERVICES

Operating

Other Segmented Revenue			
Fees and Charges			
1431 - Custom work	100	120	500
- Sales of supplies (Misc)			
- Road Maintenance and Restoration Agreements			
- Frontage			
- Other (Specify)			
Total Fees and Charges	100	120	500
- Tangible capital asset sales - gain (loss)			
- Other (Specify)			
Total Other Segmented Revenue	100	120	500
Conditional Grants			
Bank Loan			
- Student Employment			
- Other (Specify)			
Total Conditional Grants	-	-	-
	100	120	500

Total Operating

Capital

Conditional Grants			
- Gas Tax		-	0
- Canada/Sask Municipal Rural Infrastructure Fund			
- Designated Municipal Roads and Bridges			
- Provincial Disaster Assistance		8,829	
- Other (PSE Grant)			
Total Capital	-	8,829	-
Total Transportation Services	100	8,949	500

ENVIRONMENTAL AND PUBLIC HEALTH SERVICES

Operating

Other Segmented Revenue			
Fees and Charges			
1442 - Tags & Garbage cans	3,500	3,840	2,500
- Other (Specify)			
Total Fees and Charges	3,500	3,840	2,500
- Tangible capital asset sales - gain (loss)			
- Other (Specify)			
Total Other Segmented Revenue	3,500	3,840	2,500
Conditional Grants			
- Student Employment			
- Local government			
- Other (Specify)			
Total Conditional Grants	-	-	-
	3,500	3,840	2,500

Total Operating

Capital

Conditional Grants			
- Gas Tax			
- Canada/Sask Municipal Rural Infrastructure Fund			
- Transit for Disabled			
- Provincial Disaster Assistance			
- Other (Specify)			
Total Capital	-	-	-
Total Environmental and Public Health Services	3,500	3,840	2,500

RESORT VILLAGE OF KIVIMAA - MOONLIGHT BAY
BUDGET FOR THE YEAR ENDED DECEMBER 31, 2025

	2025 Budget	2024 Actual	2024 Budget
UTILITY SERVICES			
Operating			
Other Segmented Revenue			
Fees and Charges			
- Water			
- Sewer			
- Other (Specify)			
Total Fees and Charges	0	0	
- Tangible capital asset sales - gain (loss)			
- Other (Specify)			
Total Other Segmented Revenue	0	0	
Conditional Grants			
- Student Employment			
- Other (Specify)			
Total Conditional Grants	0	0	
Total Operating	0	0	
Capital			
Conditional Grants			
- Gas Tax			
- Sask Water Corp.			
- Provincial Disaster Assistance			
- Other (Specify)			
Total Capital	0	0	
Total Utility Services	0	0	

TOTAL OPERATING AND CAPITAL REVENUE BY FUNCTION	112,365	91,790	57,845
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Summary of Revenues			
Total Operating & Capital Revenue by Function	112,365	91,790	57,845
Total Taxes & Other Conditional Revenue	402,370	367,410	357,701
Total Revenues for Budgeting Purposes	514,735	459,200	415,547

RESORT VILLAGE OF KIVIMAA - MOONLIGHT BAY
BUDGET FOR THE YEAR ENDED DECEMBER 31, 2025

		2025 Budget	2024 Actual	2024 Budget
ENVIRONMENTAL AND PUBLIC HEALTH SERVICES				
2410	Wages (Foreman)	5,555	5,348	5123
	Benefits (Foreman)	440	427	372
	Superannuation	500	487	461
	Health Benefits	250	187	155
	Wages (Labourers)			
	Benefits (Labourer)			
	WCB			
	Professional/Contractual services - Lagoon Agreement	8,900	8,882	8300
	Garbage Collection (Bins)			
	WYWWRA	-	865	798
	Rat Control		-	206
	Utilities (Public Well power)	1,100	1,062	950
	Well Maintenance/Repair(UV Light)	1,000	392	1000
	Materials & supplies (Misc)	3,700	3,763	3000
	Maintenance -		-	
	o Waste disposal		-	
	o Public Health		-	
	- capital		-	
	o Waste disposal		-	
	Amortization		-	
	Interest		-	
	Other		-	
Total Environmental and Public Health Services		21,445	21,413	20,364

		2025 Budget	2024 Actual	2024 Budget
PLANNING AND DEVELOPMENT SERVICES				
	Wages Foreman	-	-	
	Benefits Foreman	-	-	
	Superannuation	-	-	
	Health Benefits	-	-	
2540	Professional/Contractual Services(Survey & Consult)	4,000	1,421	250
2542	Building Permits	-	10,191	0
	Grants and contributions - operating			
	- capital			
	Amortization			
	Interest			
2543	Other (specify) Advertising	1,000	974	
Total Planning and Development Services		5,000	12,586	250

		2025 Budget	2024 Actual	2024 Budget
RECREATION AND CULTURAL SERVICES				
	Wages - Foreman	18,515	17,178	17289
	Benefits - Foreman	1,464	1,373	1256
	Superannuation	1,666	3,335	1556
	Health Benefits	835	601	524
	Wages - Labourer	6,120	20,748	29000
	Benefits - Labourers	-	1,641	1000
	Wages - (Swimming Instructor)		2,160	0
	Benefits (Swimming Instructor)			
	WCB			
	Professional/Contractual services(Repairs - Boat Dock)	7,000	2,465	3000
	Regional Library	2,161	2,161	2161
	Maintenance, materials and supplies (Flowers & Trees)	1,500	1526.5	1200
	Supplies - Fundraiser	22,000	6,534	0
	Other Materials/Supplies/Small tools	9,000	7,163	5500
	Equipment- Repair Parts	500	486	
	Gravel -Boat Launch/Storage compound	4,000		4500
	Fuel/Oil	2,000	1,858	2000
	Yards in Bloom			0
	Grants and contributions - operating		-	
	Capital--Pickle Ball Court	57,056		0
	Capital--Pickle Ball Court Donations (24)	(13,655)		
	Capital--PB Court--Picnic 2024	(10,695)		
	Amortization		-	
	Interest		-	
	Allowance for uncollectibles		-	
	Other		-	
Total Recreation and Cultural Services		109,467	69,231	68,985