

RESORT VILLAGE OF KIVIMAA - MOONLIGHT BAY

Regular Council Meeting Minutes

Date: August 17, 2026

Time: 10:00 a.m.

Location: Resort Village Office, 67 Lakeshore Drive

1. Call to Order

The meeting was called to order at 10:04 a.m. by Mayor Steve Nasby.

2. Attendance

Present:

- Councilor Terry Anderson
- Councilor Keane Johnson
- Councilor Archie MacLeod
- Administrator Amanda Bischler
- Assistant Dot Andrews
- Mayor Steve Nasby

3. Minutes Approval

Adoption of Previous Minutes – Motion #: 146/26

Moved by Councilor Anderson, seconded by Councilor Johnson,
THAT the minutes of the following meetings be approved as presented:

- July 17, 2026 Special Meeting
- July 20, 2026 Regular Council Meeting
- July 22, 2026 Special Meeting
- July 28, 2026 Special Meeting

Carried.

4. Arising from Minutes

Non-Complying Shed - Update

- Administration received an email from Ratepayer CM, advising that the required work relating to the non-complying shed has been completed. No further action is anticipated unless additional concerns arise.

Boat Launch No Parking Area - Update

- The designated no parking area in front of the municipal water pump and Fire Department access has been marked.

Tornado Emergency Shelter List - Update

- Administration has started a list of residents willing to voluntarily provide basement shelter during a tornado or severe weather emergency. Four residents have volunteered to date. Additional requests for volunteers will be posted on Facebook and sent by follow-up email.

Ratepayer FW – Legal, RCMP and Administrative Resource - Update

- Council previously authorized that \$25,000 be set aside for legal fees relating to the ongoing matter involving Ratepayer FW. Administration continues to manage significant correspondence associated with the matter, requiring municipal staff time and legal resources. Administrator Bischler contacted the RCMP regarding

multiple letters and ongoing correspondence received from Ratepayer FW. RCMP subsequently attended at the Ratepayer's residence.

Thunderchild First Nation Addition to Reserve (ATR) - Update

- Administration received further email correspondence regarding the property—a copy is included with the Council meeting package. Administration contacted the Office of the Premier regarding the Thunderchild First Nation Addition to Reserve process and related municipal concerns. Administration contacted a Thunderchild First Nation representative and requested that the outdoor refrigerator be removed from the property. Administration also requested that the garbage receptacle currently accumulating refuse be removed or appropriately maintained. Follow-up is anticipated regarding concerns raised with Government Relations concerning the property and communication during the Addition to Reserve process.,

5. Correspondence Review

- Email—SaskEnergy electronic payment of \$234.40 for the period of July 1 – 31, 2026 to be deposited August 31, 2026.
- Magazine – Think Big—Saskatchewan Heavy Construction Association
- Catalogue – Barco Products Canada.
- Magazine – Municipal Voice
- Email—Tree Canada – National Tree Day. Tree Canada is inviting municipalities to consider participating in National Tree Day on Wednesday, September 23, 2026.
- Email—Jerry Okanee, Thunderchild First Nations—see update above
- Email—SUMAssure—Municipal Volunteers—information provided regarding the important role of volunteers within municipalities. Members are encouraged to have volunteers sign a Volunteer Agreement and Waiver Form to help clarify roles, responsibilities and expectations and provide liability protection where permitted by law. A template Volunteer Agreement and Waiver Form was provided.
- Letter—SAMA—2026 Assessment Roll Confirmation—The 2026 Assessment Roll for the Village has been confirmed with a 99% audit result. The Certificate of Confirmation was enclosed.
- Email—Ratepayer DJ—Annual Meeting Question Process—Ratepayer requested Council consider establishing clearer guidelines for questions submitted in advance of future AGMs; including that individuals submitting questions be identified by name and be present at meeting when questions are addressed; reasonable limits on the number of questions submitted by any one individual. Email noted the significant amount of time and administrative effort required to address the volume of questions submitted for the 2026 AGM and requested Council consider a more manageable process for future meetings.
- Emails—SLGA/OIPC Third Party FOIP Review—Administration received notification from SLGA that an applicant has requested a review by the Office of the Saskatchewan Information and Privacy Commissioner regarding exemptions applied to records responsive to a FOIP request. The Village had previously been notified by SLGA as a third party in relation to information contained within the responsive records. Additional correspondence was received advising that the Resort Village will have an opportunity to review relevant records and provide a submission regarding information relating to the Village. Further notification regarding the review process is expected from the Office of the Saskatchewan Information and Privacy Commissioner.

6. Arising from Correspondence

7. Acceptance of Correspondence

Acceptance of Presented Correspondence – Motion #: 147/26

Moved by Councilor Johnson, seconded by Councilor Macleod,
THAT the correspondence be accepted as presented.
Carried.

8. Approval of Expense Accounts (Councilor Anderson has left the room)

Approval of Travel, Fuel and Office Expenses – Motion #: 148/26

Moved by Councilor Johnson, seconded by Councilor Macleod,
THAT the following expense accounts be approved:
- Terry Anderson—Calcium expenses \$1095.00
- Terry Anderson—440 km travel \$316.84
- Lorne Jacobson—Picking up tools \$47.71
Carried.

9. Payment of Accounts (Councilor Anderson has returned to the meeting)

Approval of Accounts Payable – Motion #: 149/26

Moved by Councilor Johnson, seconded by Councilor Macleod,
THAT the payment of accounts totaling \$49,733.54, including Cheques #9466 – #9497
and online payments #07-017 – #08-011 be approved.
Carried.

10. Statement of Receipts and Disbursements

**Approval of July 2026 Statement of Cash Receipts and Payments – Motion #:
150/26**

Moved by Councilor Anderson, seconded by Councilor Johnson,
THAT the Statement of Receipts and Disbursements for July 2026 be approved as
presented.
Carried.

11. Delegations

No delegations to the meeting.

12. Reports

Acceptance of Health Holdings Report – Motion #: 151/26

Moved by Councilor Macleod, seconded by Councilor Anderson,
THAT Council accept the North Saskatchewan River Municipal Health Holdings July 20,
2026 report with thanks.
Carried.

13. Bylaws

No Bylaws were passed at this meeting.

14. Old Business

Turtle Lake Lakeshore and Watershed Management Study—Community Open House and Resident Input

- Community Open House scheduled for Saturday, August 15 10:00 a.m. – 12:00 noon at the Kivimaa -Moonlight Bay Fire Hall. Residents will have an opportunity to review information arising from the Turtle Lake Lakeshore and Watershed Management Study and provide feedback. Administration to provide Council with an update regarding attendance, resident feedback, questions and any matters requiring further consideration.

Climate Ready Infrastructure Service (CRIS) Cohort – Engineering Update

- Administration received an update outlining recommended areas for engineering review and potential areas of focus for the Village. The recommendations will assist in determining professional engineering review relating to municipal infrastructure and drainage. The CRIS program will assist in identifying an engineer to work with the Village. An agreement involving the selected engineer and the Village will be brought forward at a later stage. Administration also received additional information from Ratepayer DS relating engineering and infrastructure considerations for Council.

15. New Business

Drainage Pump Electrical Service Policy & Agreement – Motion #: 152/26

Moved by Councilor Anderson, seconded by Councilor Macleod,

THAT Council approve the Drainage Pump Electrical Service Policy & Agreement, Policy No. ____/26, as presented, and authorize Administration to administer the policy and enter into Municipal Drainage Pump Electrical Service Agreements on behalf of the Resort Village in accordance with the policy.

Carried.

Mutual Fire Service Agreement—Town of Turtleford, RM of Mervin – Motion #: 153/26

Moved by Councilor Anderson, seconded by Councilor Macleod,

THAT the Village accept the agreement as presented and the Mayor and Administrator will execute.

Carried.

Appreciation Gift for Bob Yohnke – Motion #: 154/26

Moved by Councilor Johnson, seconded by Councilor Anderson,

THAT the Village purchase a farewell gift and lunch for staff and Council with Bob Yohnke and his wife in appreciation for the invaluable assistance provided on the Turtle Lake Lakeshore and Watershed Management Study as well as help with other areas. The gift is to recognize Bob's time, knowledge and contributions throughout the study.

Carried.

Property Condition Report

- Administration issued two nuisance notices regarding property condition concerns within the Village. Follow-up and compliance monitoring are ongoing.

Administration will continue to address property matters in accordance with municipal requirements.

Ratepayer FW LA FOIP access Request/ Application to Disregard

- Administration received an access to information request from Ratepayer FW on August 5, 2026. The request seeks records relating to the Resort Village's external auditor and recommendations for the 2022, 2023, 2024 and 2025 fiscal years. The request also seeks approximately ten years of records relating to the pumping or discharge of water into Turtle Lake, dating from January 1, 2017 to the date the request is processed, including permits, approvals, regulatory correspondence and related municipal records. Administration submitted an Application to Disregard the Access to Information Request to the Saskatchewan Office of the Information and Privacy Commissioner. A preliminary workload assessment estimates that, if the access request is required to be processed, more than 41 hours of municipal staff search and preparation time would be required. A previous appeal by the Ratepayer for external auditor recommendations was denied by the Office of the Information and Privacy Commissioner under Section 16(1)(a) of The Local Authority Freedom of Information and Protection of Privacy Act (LA FOIP). A copy of the Ratepayer's access to information request and the Resort Village's Application to Disregard are attached to the Council Meeting package for review. Council to provide any further direction required.

16. Building Permits

Approval of Building Permits – Motion #: 155/26

Moved by Councilor Johnson, seconded by Councilor Macleod,
THAT the following building permits be approved:

- Lot 4, Blk 16, Plan 102275197—Move in RTM
- Lot 3, Blk 15, Plan 101277491—Move in 16 x 60 Mobile Home

Carried.

17. Other Business

18. Adjournment

Meeting Adjournment – Motion #: 156/26

Moved by Councilor MacLeod,
THAT the Regular Meeting of the Resort Village of Kivimaa-Moonlight Bay be adjourned at 11:30 a.m.

Carried.

Original Signed by

Amanda Bischler, RMA, Administrator

Original Signed by

Steve Nasby, Mayor

MINUTES OF THE NORTH SASKATCHEWAN RIVER MUNICIPAL HEALTH HOLDINGS BOARD MEETING
R.M. of Mervin Office Council Chambers, Turtleford, Saskatchewan
July 20, 2026

- PRESENT:** Clarence Pearce – Village of Mervin
Jodie Gabruck – R.M. of Meota No. 468 (Virtual)
Laurel Derenoski – R.M. of Turtle River No. 469 (Virtual)
Les Clark – R.M. of Parkdale No. 498
Leonard Larre – R.M. of Frenchman Butte No. 501
Karen Perry – R.V. of Kivimaa-Moonlight Bay
Nancy Schneider – Town of St. Walburg
Carroll Spence – Town of Turtleford
Sheila Orchison – Village of Edam
Melvin Pritchett – Village of Glaslyn
Janessa Macnab – Administrator
- CALL TO ORDER:** Chairman Clarence Pearce called the meeting to order at 7:30 p.m.
- AGENDA:** *Spence:* That the agenda be accepted as presented. **Carried.**
- MINUTES:** *Clark:* That the minutes of the June 15, 2026, meeting be approved as presented. **Carried.**
- REPORTS:**
- The Board is pleased to welcome Dr. Shafaq Rafiq. Dr. Rafiq's first day in clinic was July 20 and she will begin seeing patients in the Riverside and Edam Medical Clinics next week following orientation.
 - The Board would also like to welcome Dr. Elham Shahbazi who will begin in our clinics on Monday, July 27th. Dr. Shahbazi will be seeing patients in the Riverside and St. Walburg Medical Clinics.
 - The Clinic Nurse position is still in the approval process.
 - Physician Holidays – NP Robinson is off on Fridays in July & August, Vacation – July 20-24 & Aug. 4-7, 11, 20-21, 28. NP Durkop is off July 2, 6, 23-31, August 5-7, 17-21. NP Shepherd is off August 17-20.
 - Upcoming Locums – Dr. Dabiri – July 20-28, Aug. 14-21, Dr. Manzini – Aug. 24-31, Dr. Tanious – August 10-28.
- INCOME TAX:** *Orchison:* That we acknowledge the 2025 T2 Corporate Income Tax Return as prepared by BDO Canada LLP. **Carried.**
- ANNUAL CORP RESOLUTIONS:** *Clark:* That we approve the annual corporate resolutions dated July 1, 2026, and authorize the designated representatives to sign. **Carried.**
- CORRESPONDENCE:** *Perry:* That the correspondence having been read as attached be filed. **Carried.**

MINUTES FROM REGULAR NSRMHH MEETING OF JULY 20, 2026

FINANCIALS:

Larre: That the Accounts for Payment list including direct payments, debit purchases, & cheque number 2508 to 2517 inclusive totaling \$43,114.34 be approved for payment.
Carried.

Schneider: That the Statement of Receipts and Payments, Bank Reconciliation, Income Statement, and Balance Sheet for June, and the Collabria Credit Card Statement for May 14 – Jun. 12, 2026 be accepted as presented.
Carried.

NEXT MEETING:

The next meeting date will be set for **Monday, September 21, 2026 at 7:30 p.m.** in the Council Chambers of the R.M. of Mervin office and by Teams Virtual Meeting.

ADJOURNMENT:

Orchison: That we now adjourn at 8:37 p.m.
Carried.

Chairperson

Administrator