

RESORT VILLAGE OF KIVIMAA – MOONLIGHT BAY

Regular Council Meeting Minutes

Date: December 15, 2025 Time: Noon

Location: Resort Village Office, 67 Lakeshore Drive

1. Call to Order

The meeting was called to order at 12:53 p.m. by Mayor Steve Nasby.

2. Attendance

Present:

- Mayor Steve Nasby
- Councilor Keane Johnson
- Councilor Terry Anderson
- Councilor Archie MacLeod
- Administrator Amanda Bischler

3. Minutes Approval

Adoption of Previous Minutes – Motion #: 215/25

Moved by Councilor Anderson, seconded by Councilor Johnson,
THAT the minutes of the November 17, 2025 Regular Meeting be approved as presented.
Carried.

4. Arising from the Minutes

No business arising from the previous meeting minutes.

5. Correspondence Review

- Christmas card and letter from Rosemarie Falk, MP
- Sask Energy Municipal Payment of \$451.86 to be deposited Dec 31/25
- Sask Energy Municipal Payment of \$236.10 deposited Nov 30/25
- Email from Gustavo Pasero requesting information and photos of Fire Department
- Letter from PARCS and membership form
- Letter from SAMA regarding doubling of Maintenance Service Fees
- STARS Fall 2025 Newsletter
- Magazine—Firefighting in Canada
- Magazine—Sask Culture—Engage
- Magazine—NWORA—Remembrance Souvenir
- Magazine—Agriview
- Email from Crime Stoppers
- Proposal from Bizy Bee Event Solutions

6. Arising from Correspondence

Email from Gustavo Pasero – Motion #: 216/25

Moved by Councilor Macleod, seconded by Councilor Johnson,
THAT no response be made to this email, as it is possible phishing email.
Carried.

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Letter from PARCS and membership form – Motion #: 217/25

Moved by Councilor Macleod, seconded by Councilor Johnson,
THAT the Village decline membership in PARCS as it is felt there is no benefit to the community.
Carried.

Email from Crime Stoppers – Motion #: 218/95

Moved by Councilor Anderson, seconded by Councilor Macleod,
THAT the Village donate \$50.00 to Crime Stoppers.
Carried

Proposal from Bizy Bee Event Solutions – Motion #: 219/95

Moved by Councilor Johnson, seconded by Councilor Anderson,
THAT the Village decline the services offered.
Carried.

7. Acceptance of Correspondence

Acceptance of Presented Correspondence – Motion #: 220/25

Moved by Councilor Macleod, seconded by Councilor Johnson
THAT the correspondence be accepted as presented.
Carried.

8. Approval of Expense Accounts (Mayor Nasby has left the room)

Approval of Travel and Material Expenses – Motion #: 221/25

Moved by Councilor Anderson, seconded by Councilor Johnson
THAT the following expense accounts be approved:
- Dot Andrews: 166 km travel – \$119.52
- Steve Nasby: 300 km travel--\$216.00
Carried.

9. Payment of Accounts (Mayor Nasby has returned to the meeting)

Approval of Accounts Payable – Motion #: 222/25

Moved by Councilor Anderson, seconded by Councilor Macleod,
THAT the payment of accounts totaling \$44,171.85, including Cheques #9228 – #9254 and online payments #11-017 – #12-010 be approved.
Carried.

10. Statement of Receipts and Disbursements

Approval of November 2025 Statement of Cash Receipts and Payments – Motion #: 223/25:

Moved by Councilor Anderson, seconded by Councilor Macleod,
THAT the Statement of Receipts and Disbursements for November 2025 be approved as presented.
Carried.

11. Delegations

12. Reports

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Acceptance of Health Holdings Report – Motion #: 224/25 (appended to these minutes)

Moved by Councilor Anderson, seconded by Councilor Johnson
THAT Council accept the North Saskatchewan River Municipal Health Holdings November report with thanks.
Carried.

13. Bylaws

Amendment of Policy 25-01 Placement of Dog Runs or Outdoor Kennels – Motion#: 224/25

Moved by Councilor Johnson, seconded by Councilor Anderson,
THAT amended Policy 25-01 be adopted. Note: Amendment was to clarify wording and ensure the intent of the policy matched the wording.
Carried.

Bylaw 09/25—A Bylaw to Repeal/Amend a Bylaw

Bylaw 09/25 1st Reading – Motion #: 225/25

Moved by Councilor Johnson, seconded by Councilor Macleod
THAT Bylaw 09/25 A Bylaw to Repeal/Amend a Bylaw be introduced and read for the 1st time.
Carried.

Bylaw 09/25 2nd Reading – Motion #: 226/25

Moved by Councilor Macleod, seconded by Councilor Johnson
THAT Bylaw 09/25 A Bylaw to Repeal/Amend a Bylaw be read for the 2nd time.
Carried.

Bylaw 09/25 to be Given a 3rd Reading – Motion #: 227/25

Moved by Councilor Johnson, seconded by Councilor Anderson
THAT Bylaw 09/25 A Bylaw to Repeal/Amend a Bylaw be given three readings at this meeting.
Carried.

Bylaw 09/25 3rd Reading – Motion #: 228/25

Moved by Councilor Anderson, seconded by Councilor Johnson
THAT Bylaw 09/25 A Bylaw to Repeal/Amend a Bylaw be read for the 3rd time and adopted.
Carried.

14. Old Business

Unpaid Taxes – Motion #: 229/25

Moved by Councilor Anderson, seconded by Councilor Johnson,
THAT as current unpaid taxes are \$60,377.82, arrears are \$902.26, interest is \$176.50 for a total of \$61,456.58 that reminder letters should be sent to delinquent ratepayers.
Carried.

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Extension of TSS Support Grant – Motion #: 230/25

Moved by Councilor Johnson, seconded by Councilor Macleod,
THAT the Resort Village of Kivimaa – Moonlight Bay support the Rural Municipality of Mervin No. 499 in their request of an extension of the Target Sector Support Grant – Intake 7 for the Turtle Lake Lakeshore and Watershed Management Study to July 31, 2026.
Carried.

15. New Business

Replacement Gate for Storage Compound – Motion #: 231/25

Moved by Councilor Anderson, seconded by Councilor Macleod
THAT the Village accept the quote from Dana's Door Service in Lloydminster in the amount of \$7961.48 to replace and install a Liftmaster High Traffic Slide Gate Operator for the storage compound.
Carried.

Tank for Calcium Solution – Motion #: 232/25

Moved by Councilor Anderson, seconded by Councilor Macleod
THAT the Village accept the quote from Hold-On Industries of Aberdeen, SK in the amount of \$2186.70 for a tank holding 1840 Imperial gallons for calcium solution for roads.
Carried.

Fire Chief and Deputy Fire Chief Honorariums – Motion #: 233/25

Moved by Councilor Johnson, seconded by Councilor Macleod,
THAT the Village pay honorariums of \$1000 to Fire Chief Matt Herbers and \$500 to Deputy Fire Chief Sheldon Manship.
Carried.

Addition to Fire Hall – Motion #: 234/25

Moved by Councilor Anderson, seconded by Councilor Johnson,
THAT the Village recognize the need to extend the Firehall to accommodate the additional truck and equipment acquired by the Village. The budget for framing this addition will be \$97,874.56.
Carried.

Stage for Hosting the Band at Picnic in the Park – Motion #: 235/25

Moved by Councilor Macleod, seconded by Councilor Johnson,
THAT the Village accept a donation from the Credit Union in the amount of \$5000.00 to be applied to the costs of a stage in the park.
Carried.

Appointment of Representatives for the North West Mutual Aid Association – Motion #: 236/25

Moved by Councilor Anderson, seconded by Councilor Johnson
THAT the Village appoint Steven Nasby, Mayor as representative for the Resort Village of Kivimaa – Moonlight Bay for the North West Mutual Aid Association. In the event that Mayor Nasby is unable to carry out his duties, Councilor Archie Macleod is appointed as a backup representative.
Carried.

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Grant for Trees – Motion #: 237/25

Moved by Councilor Johnson, seconded by Councilor Macleod
THAT the Village apply for a \$10,000 grant for trees to replace trees that have died in the Village.
Carried.

16. Building Permits

Building Permits – Motion #: 238/25

Moved by Councilor Anderson, seconded by Councilor Macleod
THAT the following building permits be approved:

- Lot 14 Block 6 Plan 84B14641 Fence
- Lot 11 Block 6 Plan 84B14641 Fence
- Lot 3 Block 6 Plan 84B05955 Deck Extension

THAT the following building permits not be approved:

- Lot 2 Block 5 Plan 82B13541 Shed

Carried

17. Other Business

Next Regular Meeting:

The next regular meeting will be held on January 19, 2026, at 9:00 a.m. at the Village office.


18. Adjournment


Meeting Adjournment – Motion #: 239/25

Moved by Councilor MacLeod,

THAT the Regular Meeting of the Resort Village of Kivimaa-Moonlight Bay be adjourned at 2:30 p.m.

Carried.


Amanda Bischler, Administrator


Steve Nasby, Mayor

MINUTES OF THE NORTH SASKATCHEWAN RIVER MUNICIPAL HEALTH HOLDINGS BOARD MEETING
R.M. of Mervin Office Council Chambers, Turtleford, Saskatchewan
December 15, 2025

- PRESENT:** Clarence Pearce – Village of Mervin
Jodie Gabruck – R.M. of Meota No. 468
Laurel Derenoski – R.M. of Turtle River No. 469
Les Clark – R.M. of Parkdale No. 498
Val Spencer – R.M. of Mervin No. 499
Leonard Larre – R.M. of Frenchman Butte No. 501
Karen Perry – R.V. of Kivimaa-Moonlight Bay
Caroll Spence – Town of Turtleford
Nancy Schneider – Town of St. Walburg
Sheila Orchison – Village of Edam
Janessa Macnab - Administrator
- CALL TO ORDER:** Chairman Clarence Pearce called the meeting to order at 6:06 p.m.
- AGENDA:** *Perry:* That the agenda be accepted as presented. **Carried.**
- MINUTES:** *Schneider:* That the minutes of the November 17, 2025, meeting be approved as presented. **Carried.**
- LETTER:** *Spence:* The we approve sending the draft letter to the Minister of Health, with amendments, as discussed. **Carried.**
- REPORTS:** The phone lines in the Riverside and Edam medical clinics have been updated.
Locum coverage in January and February are being discussed, but formal arrangements have not been set as of this meeting.
- LAYOFF NOTICE:** *Clark:* That we send a layoff notice to inactive casual staff as discussed. **Carried.**
- CAPITAL TRANSFER:** *Orchison:* That we transfer \$1,939.67 from the Capital Account to the General Chequing Account for the 2025 Capital Purchases, as listed and attached to these minutes. **Carried.**
- RESERVE TRANSFER:** *Larre:* That we transfer \$30,000.00 from the Capital Reserve Account to the General Chequing Account to cover the operating deficit. Further, that upon maturity of the Term Account in April of 2026, these funds be reimbursed back to the Capital Reserve Account. **Carried.**
- HOLIDAYS:** *Spencer:* That we acknowledge the list of Saskatchewan Health Authority recognized statutory holidays, as attached to and forming part of these minutes, and approve the closure of the NSRMHH Medical Clinics on these dates to align with the Health Authority. **Carried.**

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MINUTES FROM REGULAR NSRMHH MEETING OF DECEMBER 15, 2025

CORRESPONDENCE: *Clark:* That the correspondence having been read as attached be filed. **Carried.**

FINANCIALS: *Perry:* That the Accounts for Payment list including direct payments, debit purchases, & cheque number 2449 to 2460 inclusive totaling \$40,787.77 be approved for payment. **Carried.**

Larre: That the Statement of Receipts and Payments, Bank Reconciliation, Income Statement and Balance Sheet for November be accepted as presented. **Carried.**

CELL ALLOWANCE: *Clark:* That we send correspondence to the physicians informing them that effective January 1, 2026, we will no longer be providing a monthly physician cell phone Allowance for Emergency Services since physicians are no longer contracted to NSRMHH and have a clinic cell phone available for use. **Carried.**

NEXT MEETING: The next meeting date will be set for **Monday, January 19, 2026 at 7:30 p.m.** in the Council Chambers of the R.M. of Mervin office and by Webex conference.

ADJOURNMENT: *Orchison:* That we now adjourn at 7:10 p.m. **Carried.**


Chairperson

Administrator