

RESORT VILLAGE OF KIVIMAA - MOONLIGHT BAY

Regular Council Meeting Minutes

Date: July 20, 2026

Time: 10:00 a.m.

Location: Resort Village Office, 67 Lakeshore Drive

1. Call to Order

The meeting was called to order at 10:00 a.m. by Mayor Steve Nasby.

2. Attendance

Present:

- Councilor Terry Anderson
- Councilor Keane Johnson
- Councilor Archie MacLeod
- Administrator Amanda Bischler
- Assistant Dot Andrews
- Mayor Steve Nasby

3. Minutes Approval

Adoption of Previous Minutes – Motion #: 124/26

Moved by Councilor Anderson, seconded by Councilor Johnson,
THAT the minutes of the June 15, 2026 Regular Meeting be approved as presented.
Carried.

4. Arising from Minutes

Follow-up Letter Regarding Non-Complying Shed – Motion #: 125/26

Moved by Councilor Johnson, seconded by Councilor Anderson,
THAT Administration send a follow-up letter to the ratepayer regarding the placement of the non-complying shed.
Carried.

5. Correspondence Review

- Letter—Removal of trees on public walkway.
- Catalogue—Barco Products.
- Email—Free consultation regarding municipal website design.
- Magazine—Agriview.
- Email—SaskEnergy electronic payment of \$269.43.
- Email—SUMAssure risk management bulletin regarding community events.
- Email—SUMAssure risk management bulletin regarding inflatables.

6. Arising from Correspondence

Letter Regarding Removal of Trees on Public Walkway – Motion #: 126/26

Moved by Councilor Anderson, seconded by Councilor Johnson,
THAT Administration send a letter to the ratepayer regarding the removal of trees on the public walkway.
Carried.

7. Acceptance of Correspondence

Acceptance of Presented Correspondence – Motion #: 127/26

Moved by Councilor Johnson, seconded by Councilor Anderson,
THAT the correspondence be accepted as presented.
Carried.

8. Approval of Expense Accounts

Approval of Travel, Fuel and Office Expenses – Motion #: 128/26

Moved by Councilor Anderson, seconded by Councilor Johnson,
THAT the following expense accounts be approved:

- Lorne Jacobson: Fuel expense – \$50.00
- Steve Nasby: Travel – \$419.04
- Dot Andrews: Travel – \$476.64
- Dot Andrews: Office expenses – \$254.03
- Total Dot Andrews claim – \$730.67

Carried.

9. Payment of Accounts

Approval of Accounts Payable – Motion #: 129/26

Moved by Councilor Johnson, seconded by Councilor Anderson,
THAT the payment of accounts totaling \$141,092.69, including Cheques #9423 – #9465
and online payments #06-013 – #07-016 be approved.
Carried.

10. Statement of Receipts and Disbursements

Approval of June 2026 Statement of Cash Receipts and Payments – Motion #: 130/26

Moved by Councilor Anderson, seconded by Councilor Johnson,
THAT the Statement of Receipts and Disbursements for June 2026 be approved as
presented.
Carried.

11. Delegations

No delegations to the meeting.

12. Reports

Acceptance of Health Holdings Report – Motion #: 131/26

Moved by Councilor Johnson, seconded by Councilor Anderson,
THAT Council accept the North Saskatchewan River Municipal Health Holdings June 15,
2026 report with thanks.
Carried.

13. Bylaws

No Bylaws were passed at this meeting.

14. Old Business

No additional old business was presented.

15. New Business

- Sask Lotteries Community Grant approval—Information presented to Council.
- Green Infrastructure Cohort update—Information presented to Council.

Boat Launch No Parking Area – Motion #: 132/26

Moved by Councilor Anderson, seconded by Councilor Johnson,
THAT Administration arrange for Saskatchewan First Call to locate underground utilities before marking a designated no-parking area at the Kivimaa–Moonlight Bay boat launch to prevent vehicles from parking in front of the municipal water pump access.
Carried.

Tornado Emergency Shelter List – Motion #: 133/26

Moved by Councilor Johnson, seconded by Councilor Anderson,
THAT Administration contact residents with basements to determine whether they would be willing to voluntarily provide shelter to neighbouring residents during a tornado emergency and prepare an emergency contact list of those who consent.
Carried.

Purchase Used Aluminum Dock – Motion #: 134/26

Moved by Councilor Anderson, seconded by Councilor Johnson,
THAT the Resort Village purchase a used aluminum dock for \$500.00 to be installed in front of the Resort Village Office to provide access to the fire department boat while it is stored on the boat lift.
Carried.

Drainage Cover Signs – Motion #: 135/26

Moved by Councilor Johnson, seconded by Councilor Anderson,
THAT Administration arrange for “Keep Off” signs to be installed at the municipal drainage covers to promote public safety.
Carried.

Office Cleaning Advertisement – Motion #: 136/26

Moved by Councilor Anderson, seconded by Councilor Johnson,
THAT the Resort Village advertises office cleaning services to be provided twice per month by posting the opportunity on the Resort Village website and Facebook page.
Carried.

Civic Address for DK – Motion #: 137/26

Moved by Councilor Johnson, seconded by Councilor Anderson,
THAT Administration proceed with creating a civic address for the property requested by DK to support accurate emergency response services.
Carried.

Municipal Drainage Pump Electrical Service Reimbursement Policy – Motion #: 138/26

Moved by Councilor Anderson, seconded by Councilor Johnson,
THAT Council adopt the Municipal Drainage Pump Electrical Service Reimbursement Policy No. 00126 as presented.
Carried.

16. Building Permits

No building permits were presented.

17. Other Business

Governance Resolution – Motion #: 139/26

Moved by Councilor Johnson, seconded by Councilor Anderson,
THAT Council acknowledges that the Mayor will continue to coordinate and communicate operational matters with municipal employees and contractors on behalf of Council;

AND THAT the Administrator is directed to carry out administrative duties consistent with Council's direction;

AND THAT Council accepts responsibility for this governance approach unless and until amended by future Council resolution or otherwise required by law.

Carried.

18. Adjournment

Meeting Adjournment – Motion #: 140/26

Moved by Councilor MacLeod,

THAT the Regular Meeting of the Resort Village of Kivimaa-Moonlight Bay be adjourned at 11:58 a.m.

Carried.

Original Signed by

Amanda Bischler, Administrator
Original Signed by

Steve Nasby, Mayor