

RESORT VILLAGE OF KIVIMAA – MOONLIGHT BAY

Regular Council Meeting Minutes

Date: June 15, 2026

Time: 10:00 a.m.

Location: Resort Village Office, 67 Lakeshore Drive

1. Call to Order

The meeting was called to order at 10:20 a.m. by Mayor Steve Nasby.

2. Attendance

Present:

- Councilor Terry Anderson
- Councilor Archie MacLeod
- Administrator Amanda Bischler
- Assistant Dot Andrews
- Mayor Steve Nasby

3. Minutes Approval

Adoption of Previous Minutes – Motion #: 106/26

Moved by Councilor Macleod, seconded by Councilor Anderson,
THAT the minutes of the May 19, 2026 Regular Meeting be approved as presented.
Carried.

4. Arising from Minutes

No business arising from the previous meeting minutes.

5. Correspondence Review

- Email—SaskEnergy electronic payment of \$413.31 for the period of May 1-31, 2026 to be deposited June 30, 2026.
- Email—Ratepayer FW—Administration received correspondence requesting clarification regarding the fire hall addition budget, pickleball court expenditures, recreation facility expenditures, taxable assessment figures used in the 2026 budget, and the timing of the 2026 budget approval process.
- Email—Ratepayer FW—Further clarification requested.
- Email—SK Government—Upcoming Accounting Standard Changes coming in 2027
- Magazine—Firefighting in Canada
- Magazine—Stars Horizons
- Catalog—4 Imprint—Promotional Material
- Email—Ratepayer RD—Pickleball Court, changing court from pickleball to basketball
- Email—LADRA—Sponsorship of Summerspiel
- Phone Call—Livelong Parade—July 11
- Catalog—Stihl Products
- Magazine—Think Big
- Email—Ratepayer FW—Safety practices associated with firewood preparation activities. Correspondence indicated that the matter may be referred to Occupational Health and Safety if concerns were not addressed.
- Letter—Ratepayer RM—stump removal
- Email—Ratepayer FW—request for information regarding Village policies, procedures, and practices relating to donations, sponsorships, cash handling, auction proceeds and firewood sales.
- Newsletter—VFIS—News for Emergency Services Organizations
- Email—Ministry of Environment—Response to abandoned gas tanks

6. Arising from Correspondence

Emails Ratepayer FW – Motion #: 107/26

Moved by Councilor Macleod, seconded by Councilor Anderson,
THAT the Village respond to Ratepayer FW's multiple requests as time permits with updated accurate information and keep track of the time spent on these requests.
Carried.

Email Ratepayer RD—Pickleball Court – Motion #: 108/26

Moved by Councilor Macleod, seconded by Councilor Anderson,
THAT the Village move the basketball poles on the pickle ball court to allow for flexibility in play.
Carried.

LADRA Summperspiel – Motion #: 109/26

Moved by Councilor Macleod, seconded by Councilor Anderson
THAT the Village purchase advertising in the LADRA Summerspiel program in the same amount as last year (\$250.00)
Carried.

7. Acceptance of Correspondence

Acceptance of Presented Correspondence – Motion #: 110/26

Moved by Councilor Anderson, seconded by Councilor Macleod,
THAT the correspondence be accepted as presented.
Carried.

8. Approval of Expense Accounts (Mayor Nasby has left the room)

Approval of Travel and Material Expenses – Motion #: 111/26

Moved by Councilor Anderson, seconded by Councilor Macleod,
THAT the following expense accounts be approved:
- Dot Andrews: 444 km travel – \$319.68
-Steve Nasby: 762 km travel--\$548.64
Carried.

9. Payment of Accounts (Mayor Nasby has returned to the meeting)

Approval of Accounts Payable – Motion #: 112/26

Moved by Councilor Anderson, seconded by Councilor Macleod,
THAT the payment of accounts totaling \$72,154.40, including Cheques #9391 – #9422 and online payments #05-018 - #06-012 be approved.
Carried.

10. Statement of Receipts and Disbursements

Approval of May 2026 Statement of Cash Receipts and Payments – Motion #: 113/26;

Moved by Councilor Anderson, seconded by Councilor Macleod,
THAT the Statement of Receipts and Disbursements for May 2026 be approved as presented.
Carried.

11. Delegations

No delegations to the meeting

12. Reports

Acceptance of Health Holdings Report – Motion #: 114/26 (appended to these minutes)

Moved by Councilor Anderson, seconded by Councilor Macleod
THAT Council accept the North Saskatchewan River Municipal Health Holdings May report with thanks.
Carried.

13. Bylaws

No Bylaws were passed at this meeting

14. Old Business

Unpaid Taxes Report

Letter to Ratepayer CM re status of shed - Motion #: 115/26

Moved by Councilor Anderson, seconded by Councilor Macleod
THAT the Village administration staff to contact ratepayer CM regarding the status of his non-complying shed.
Carried.

15. New Business

Approval of Audited Financial Statements - Motion #: 116/26

Moved by Councilor Anderson, seconded by Councilor Macleod
THAT the Resort Village of Kivimaa – Moonlight Bay approves the Audited Annual Financial Statements and the Auditor's Report for the fiscal year ended December 31, 2025 as presented by Pinnacle Business Solutions.
Carried.

16. Building Permits

Approval of Building Permits - Motion #: 117/26

Moved by Councilor Macleod, seconded by Councilor Anderson
THAT the Village approve the following permits:

- Lot 1, Blk 2, Pln 81B01111—Move out old cabin, move in RTM

Carried.

17. Other Business

Annual Meeting - Motion #: 118/26

Moved by Councilor Anderson, seconded by Councilor Macleod,
THAT the Village host the Annual Ratepayer Meeting July 17, 2026 at 7:00 p.m. at the Firehall. Bring your own chairs.
Carried.

18. Adjournment

Meeting Adjournment – Motion #: 119/26

Moved by Councilor MacLeod,
THAT the Regular Meeting of the Resort Village of Kivimaa-Moonlight Bay be adjourned
at 10:45 a.m.

Carried.

Original Signed by

Amanda Bischler, Administrator

Original Signed by

Steve Nasby, Mayor

MINUTES OF THE NORTH SASKATCHEWAN RIVER MUNICIPAL HEALTH HOLDINGS BOARD MEETING
R.M. of Mervin Office Council Chambers, Turtleford, Saskatchewan
June 15, 2026

- PRESENT:** Clarence Pearce – Village of Mervin
Jodie Gabruck – R.M. of Meota No. 468 (Virtual)
Laurel Derenoski – R.M. of Turtle River No. 469 (Virtual)
Les Clark – R.M. of Parkdale No. 498
Val Spencer – R.M. of Mervin No. 499
Leonard Larre – R.M. of Frenchman Butte No. 501
Karen Perry – R.V. of Kivimaa-Moonlight Bay
Nancy Schneider – Town of St. Walburg (Virtual)
Sheila Orchison – Village of Edam
Melvin Pritchett – Village of Glaslyn
Janessa Macnab – Administrator
- CALL TO ORDER:** Chairman Clarence Pearce called the meeting to order at 7:30 p.m.
- AGENDA:** *Perry:* That the agenda be accepted as presented. **Carried.**
- MINUTES:** *Orchison:* That the minutes of the May 18, 2026, meeting be approved as presented. **Carried.**
- REPORTS:**
- We are experiencing longer than usual appointment wait times due to the physician shortage and physician holidays. Please book appointments for routine prescriptions well in advance when possible.
 - There will be a transition of Director of Primary Care in the NW3 region. The new Director, effective June 15 will be Danielle Radchencko.
 - The Clinic Nurse position is still in the approval process.
 - Physician Holidays – NP Robinson is off on Fridays in June, July & August, NP Durkop is off July 2, 6, 23-31, August 21, and NP Shepherd is off August 17-20.
 - Upcoming Locums – Dr. Wambulwa – June 19-25, Dr. Manzini – June 24-July 3, Dr. Dabiri – July 19-28, Dr. Tanious – August 10-28.
- CHART TRANSFER:** *Spencer:* The we implement a \$20 fee for Chart Transfer Requests, with an additional fee of \$0.25 per page for printed requests. Further, no fee will be charged if the request comes from a physician's office. **Carried.**
- SW CHAIRS:** *Spencer:* The we approve the purchase of 8 Aero Guest Chairs, 3 with arms and 5 without arms, from Source Office Furniture for the St. Walburg Medical Clinic waiting room at a cost of \$1,276.47 including shipping and taxes. **Carried.**
- CORRESPONDENCE:** *Clark:* That the correspondence having been read as attached be filed. **Carried.**

MINUTES FROM REGULAR NSRMHH MEETING OF JUNE 15, 2026

FINANCIALS:

Schneider: That the Accounts for Payment list including direct payments, debit purchases, & cheque number 2502 to 2507 inclusive totaling \$39,630.25 be approved for payment. **Carried.**

Larre: That the Statement of Receipts and Payments, Bank Reconciliation, Income Statement, and Balance Sheet for May, and the Collabria Credit Card Statement for Apr. 13 – May 13, 2026 be accepted as presented. **Carried.**

NEXT MEETING:

The next meeting date will be set for **Monday, July 20, 2026 at 7:30 p.m.** in the Council Chambers of the R.M. of Mervin office and by Teams Virtual Meeting.

ADJOURNMENT:

Orchison: That we now adjourn at 8:45 p.m.

Carried.

Chairperson

Administrator

NORTH SASKATCHEWAN RIVER MUNICIPAL HEALTH HOLDINGS

BOARD MEETING – June 15, 2026

BRIEF

PROVIDER UPDATE

Provider Holidays:

- NP Robinson – off Fridays in June, July, & August, Vacation – July 20 – 24
- NP Durkop – Off July 2, 6, 23 – 31, August 21
- NP Sheperd – Off August 17 – 20

Upcoming Locums:

- Dr. Charles Wambulwa – June 19 – 25
- Dr. Prince Manzini – June 25 – July 4
- Dr. Tokunobo Dabiri – July 20 – 28, Aug. dates not yet set
- Dr. Atef Tanious – Aug. 10 – 28

New Physicians:

- Dr. Shafaq Rafiq – completed SIPPA Program – not official start date yet
- Other Physician not yet confirmed by SIPPA

CLINIC UPDATE

- A motion was passed to charge for a patient requested copy of their chart. This cost is \$20.00 initial fee plus 25 cents per page
- The appointment wait timetable has not been completed as of today's meeting. I will forward when received
- A request from St Walburg Clinic for new waiting room chairs was discussed and a motion was passed for the purchase of 8 new waiting room chairs at a total cost of \$1276.47 including shipping & taxes

SHA Clinical Updates:

- Transition of Directors – Danielle Radchenko will be taking over Johann Engelke's responsibilities as Director of Primary Health for NW3 & NW6 effective June 15th
- Contract – Response to the request for additional funding – Janessa will have to proceed with a higher-level proposal as the current budget available for this area is not able to support the increase requested. This will take a bit of time by Janessa will keep us updated.
- Clinic Nurse Position – Not update provided

Next meeting – July 20, 2026