



Resort Village of Kivimaa - Moonlight Bay

Website: rvkmb.com

DEVELOPMENT & BUILDING PERMIT  
APPLICATION FORM (Fee \$100.00)

Email to: rvkmb@myaccess.ca

OFFICE USE ONLY			
Development Permit #: _____		Application #: _____	
		Resolution #: _____	
Approved: <input type="checkbox"/>	Date Received: _____		
Denied: <input type="checkbox"/>	Alternate #: _____		
Plans Rec'd: <input type="checkbox"/>	Date Plans Sent to Building Inspector: _____		
Fees Paid: <input type="checkbox"/>			
<b>Applicant:      Applicant is:      Owner _____      Authorized agent of Owner _____</b>			
Last Name: _____		First Name: _____	Corporation or Partnership (if applicable)
Address/Box Number: _____			
Town or City: _____		Postal Code: _____	Province: _____
			Email: _____
Telephone #: _____		Fax: _____	Cell Number: _____
<b>Owner (if different from Applicant):</b>			
Last Name: _____		First Name: _____	Corporation or Partnership (if applicable)
Address/Box Number: _____			
Town or City: _____		Postal Code: _____	Province: _____
			Email: _____
Telephone #: _____		Fax: _____	Cell Number: _____
<b>Builder/Building Mover/Service Provider (Optional)</b>			
Last Name: _____		First Name: _____	Corporation or Partnership (if applicable)
Address/Box Number: _____			
Town or City: _____		Postal Code: _____	Province: _____
			Email: _____
Telephone #: _____		Fax: _____	Cell Number: _____
<b>Property Information:</b>		<b>Current Use:</b>	
Lot: _____		Residential: <input type="checkbox"/>	
Block: _____		Commercial: <input type="checkbox"/>	
Plan: _____		Other: <input type="checkbox"/>	
Detailed Description of the Current Use, Existing Structures and Overall Condition of the Property (Required):			
Building Inspector: _____			

<b>Letter of Authorization:</b>		
Note: This section must be signed on all applications where the applicant is not the landowner. Please ensure that all names and signatures of those listed on the certificate of title are included.		
I/We		
Being the owner(s) of		
Do hereby authorize:		
to act as applicant on my/our behalf regarding the application of the above-mentioned lands.		
Name of Applicants:		
Address:		
Phone:	Fax:	Cell:
Landowner Signature:	Date:	
Landowner Signature:	Date:	
If the landowner is a registered company, documentation of those with signing authority under company seal is required.		
<b>Proposed Development:</b>		
Start Date:	Completion Date:	
Development Size (State Units)	Est. Project Value:	
<b>Type of Application:</b>		
New Structure Addition/Alteration _____ Move* _____ Demolition* _____ Change of Use* _____		
Residence: <input type="checkbox"/>	Modular Home: <input type="checkbox"/>	RTM: <input type="checkbox"/> Shed: <input type="checkbox"/>
Shop: <input type="checkbox"/>	Mobile Home:* <input type="checkbox"/>	Detached Garage: <input type="checkbox"/>
Attached Garage: <input type="checkbox"/>	Other: <input type="checkbox"/>	Commercial Building: <input type="checkbox"/>
* Additional Forms and/or Information may be required		
<b>Proposed Use:</b>		
Residential: _____	Commercial: _____	Other: _____
Detailed Description of the Development Being Applied For (Required)		
<b>Right of Entry Agreement &amp; Applicant Authorization:</b>		
I/We hereby grant approval for the Resort Village of Kivimaa - Moonlight Bay staff to access the property for a site inspection as the Registered Owner(s) and/or person acting on the Registered Owner's behalf:		
Yes: <input type="checkbox"/>		
No: <input type="checkbox"/>		
I am the owner or Applicant with the consent and authority of the owner that is the subject matter of this permit application. I understand and agree that this application for a Development/Building Permit, and any Development/Building Permit issued pursuant to the application, or any information thereto, is not confidential and may be released by the Municipality. Further, I/we acknowledge that all buildings must comply with the standards of the National Building Code of Canada and <i>The Construction Codes Act</i> . I/We further agree to indemnify and hold harmless the municipality from and against all claims, demands, liabilities, costs or damages to the development undertaken pursuant to this application.		
Signature of Authorized Applicant(s)		Date:
Signature of Authorized Applicant(s)		Date:

Site Plan:



