

RESORT VILLAGE OF KIVIMAA - MOONLIGHT BAY

Special Council Meeting Minutes

Date: September 8, 2026

Time: 10:30 a.m.

Location: Resort Village Office, 67 Lakeshore Drive

1. Call to Order

The meeting was called to order at 10:30 a.m. by Administrator Amanda Bischler.

2. Attendance

Present:

- Councillor Terry Anderson
- Councillor Keane Johnson (by Phone)
- Councillor Archie MacLeod
- Administrator Amanda Bischler, RMA
- Assistant Administrator Dot Andrews

Absent: Mayor Steve Nasby

3. Waiver of Notice and Special Meeting Business

All members of Council signed a Waiver of Notice before the commencement of the Special Council Meeting consenting to the meeting being held on September 8, 2026. The signed waiver is to be retained with the meeting records.

Council proceeded with the business identified for the Special Council Meeting.

4. Business

4.1 Medical Leave—Mayor Steve Nasby

Municipal elected officials are not standard employees and do not qualify for job-protected medical leave under the *Saskatchewan Employment Act*. Under the *Cities Act*, a member of council is generally disqualified from office if they are absent from all regular council meetings for three consecutive months. Administration advised that an absence does not trigger disqualification if it is authorized by a council resolution.

Medical Leave - Motion #: 165/26

Moved by Councilor Anderson, seconded by Councilor Johnson,
THAT Council authorize an open ended medical leave for Mayor Nasby. This leave will be reviewed quarterly if needed.

Carried.

4.2 Assumption of Mayoral Duties by Deputy Mayor – Motion #: 166/26

Moved by Councilor Anderson, seconded by Councilor Johnson,
THAT Council confirm the appointment of Councilor MacLeod as deputy mayor to assume those duties that would have been completed by the Mayor during his medical leave. Councilor MacLeod has signing authority and has official legal and administrative permission to sign binding municipal documents, cheques or contracts on behalf of the Village.

Carried.

4.3 Public Notice of Mayor Leave of Absence - Motion #: 167/26

Moved by Councilor Johnson, seconded by Councilor MacLeod,
THAT Administration post general information regarding Mayor Nasby's absence.

Carried.

4.4 After Hours Calls – Motion # 168/26

Moved by Councilor MacLeod, seconded by Councilor Anderson,

THAT councilors will take after hours calls on a rotating basis. Mayor Nasby will take part in the rotation when he fully returns to his duties as Mayor. This will not affect the payment of Councilor's Cell Phone Allowance. Administration to investigate the best method to set up rotation.

Carried.

5. Adjournment

Meeting Adjournment - Motion #: 169/26

Moved by Councilor MacLeod,

THAT the Special Council Meeting of the Resort Village of Kivimaa - Moonlight Bay be adjourned at 11:00 a.m.

Carried.

Original Signed by

Amanda Bischler, RMA

Administrator

Original Signed by

Archie Macleod

Deputy Mayor